

LOGO

Mercury Processing Services International d.o.o.

HR Services Consultant (m/f)

You are familiar with the employee life cycle? Do you have an eye for the details? Like to take care everything is delivered and done by the book? Changing the future of payments takes strong personalities. You'll take an active role in a fast-growing tech company in a high-paced, high-impact market. Here, it's not just skills and ambition that gets the job done, it's the full package that makes the difference. We know that every wheel matter, no matter how big it is. You'll be part of a dynamic and professional HR Shared Services Team and work closely with managers and other stakeholders across our European organization. You'll be powering the HR Shared Services Team. As HR Services Consultant, you'll join an open and sharing community with highly skilled colleagues. Our main goal is to support leaders and employees to make sure Nets is compliant towards national legislation, collective agreements, Nets policies and processes. Your success will be determined not just by your qualification and professional acumen, but from the experience, you bring and your personality and ambition to make a difference. We are looking for a candidate who has an eye for the details and likes to take care that everything is done by the book, as it should be. Your key responsibilities are:- Effectuation of HR processes, such as hiring, resignations, leaves and condition changes- Case handling in ServiceNow- Employee registrations in HR master data system, currently SAP- Advise employees and leaders on HR policies and guidelines- Ensure compliance with Nets Security Framework, Nets policies and guidelines, national laws and collective agreements- Contribute to making HR processes more user friendly and effective- Responsibility for the Employee handbook being up to date and continuously improved to enable self-service for employees and managers- Other administrative tasks We are constantly changing and making HR more efficient, and the specific tasks and responsibilities will therefore also continue to change.

Izvor: www.moj-posao.net

Lokacija: Zagreb

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