



LPP BH d.o.o. Banja Luka

Junior Accountant

LPP S.A. is an international company which has been successfully operating in the clothing industry for over 20 years. We manage five recognisable brands: RESERVED, Cropp, House, MOHITO and SiNSAY. Through our network of nearly 1,700 stores, we reach millions of customers in Europe, Asia and the Middle East. In our offices and sales structures, we create jobs for more than 22 thousand people. Due to increased volume of business and further development of our local team

Currently we are looking for:

Junior Accountant

Job place: Banja Luka

KEY RESPONSIBILITIES:

- Verifying and recording all financial documentation - incoming and outgoing invoices, bank statements, petty cash, business trips
- Payroll calculation including long leaves processing and booking salaries and other incomes (service contracts, rents, usage of vehicles, transport etc...)
- Goods adjustment, and financial booking of purchase calculation, price change and other documentation related to change of goods
- Government statistics reporting, ecological tax return preparation
- Submitting tax reports (income tax, WHT)
- Completing questioners and reports necessary for TP study, loans, government statistics
- Keeping up to date with changes in legislation and participating in educational seminars
- Other assigned job-related duties

REQUIRED PROFILE:

- University degree
- Fluency in English
- Relevant experience, preferably in international environment
- Exceptional communication skills and high business ethics
- Excellent organizational skills (ability to setting goals and prioritizing tasks)
- Advance knowledge of MS office and Pantheon would be an advantage

WE OFFER:

- Stable position within well-established company in textile industry
- Dynamic international working environment
- Career development possibilities

If you would like to join our company and you believe that you are qualified for this role, we encourage you to send us your CV with cover letter.

Please note that only shortlisted candidates will be contacted.

Lokacija: Banja Luka

Datum objave: 24. Feb 2021.

Datum isteka: 26. Mar 2021.